



Mnidoo Mnising Anishinabek Kinoomaage Gamig (MMAK)

**Parent Handbook**

**Version 1.0**

**Approved: July 30, 2013**

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## **Mnidoo Mnising Anishinabek Kinoomage Gamig (MMAK)**

**Vision:** To provide a rich learning environment for children that supports the restoration of the Ojibwe language and culture.

**Mission:** Mnidoo Mnising Anishinabek Kinoomage Gamig understands that it is critical to create a new generation of fluent Ojibwe speakers in an attempt to restore our language. The children's interests will be the segue for learning. We value the collaboration of the parent, child and teacher as part of this journey.

### **Welcome to our Centre:**

The Mnidoo Mnising Anishinabek Kinoomage Gamig is operating a Full Day Early Learning Kindergarten Immersion Program at the Ojibwe Cultural Foundation (OCF). Inspired by the Reggio Emilia Approach, the centre adopts the core values of this program utilizing the Full Day Early Learning Kindergarten Program as a curriculum guide.

### **Regular Day Schedule:**

9:00 a.m.	Busses arrive- unhurried entry into the classroom
9:20 – 11:00 a.m.	Programming time- 1 <sup>st</sup> inquiry block
11:00 – 12:30 p.m.	Transition to Outdoors- 2 <sup>nd</sup> Inquiry Block
12:30 – 1:15 p.m.	Lunch time
1:15 – 2:30 p.m.	Programming Time- 2 <sup>nd</sup> Inquiry block
2:30 – 3:00 p.m.	Clean up time- closing meeting time
3:00 p.m.	Dismissal Time- Busses/Pick up

### **Educators/Staff:**

Stephanie Roy, OCT, B.A., B.Ed., M.A.; Executive Director/Principal

Stephanie has worked in education for the last 15 years. She has classroom teaching experience as well as being a principal for the last 8 years. She is passionate about creating new speakers for future generations.

Elaine Debassige OCT, BA, B.Ed, Educator

Elaine brings over 20 years of teaching experience with 5 years as a Kindergarten teacher. She is fluent in the Ojibwe language and is dedicated to teaching a new generation of speakers.

Debbie, Ense RECE, Dip.Ed, Educator

Debbie has been working in child-care for 22 years. She is a warm, nurturing and committed early childhood educator with a keen interest to share and continue to learn the language.

**Services/Hours:**

MMAK offers school-aged programming for children 4 years of age (December 31<sup>st</sup>).

Program hours are 9:00 a.m. – 3:00 p.m. Monday through Friday.

**Closures:**

The MMAK will follow the Kenjgewin Teg Education Institute School Year Calendar. A calendar has been attached for a quick reference.

**Holidays**

Labour Day  
 Thanksgiving  
 Christmas Break  
 Family Day  
 Mid-Winter Break  
 Good Friday  
 Easter Monday  
 Victoria Day  
 Aboriginal Day

**Professional Activity Days**

September 3, 2013  
 September 27, 2013  
 October 11, 2013  
 November 29, 2013  
 December 20, 2013  
 January 31, 2014  
 March 7, 2014  
 June 13 & 30, 2014

**Emergency Closures:**

Program closures due to inclement weather, such as severe winter storms, blizzards as announced by Lakeview Public School.

**Transportation:**

Children will be bussed from their respective rural communities. Bus pick-up and drop off times will vary depending on location of First Nation Community.

**Facility:**

The program is located at the Ojibwe Cultural Foundation. Entry to the main program is through the side doors facing the Highway 540. There is one large classroom space that is carefully designed to meet the needs of all children.

In addition to the furnishings for resting, eating, washing, and toileting, the space has been designed to meet the developmental needs of this age group. The environment is created for both adults and children, there is a place for construction, games, a reading area, a place for group time and places for individual time, an art studio, a place for outdoor play, documentation and bulletin boards to keep parents informed. The design of the environment supports the work and interest of the children; the provocations are what fuels the children's curiosity and wonder. The adults provide support and scaffold that learning.

## **Program Philosophy and Implementation:**

MMAK provides a learning environment rich in the Ojibwe culture and language. Inspired by the Reggio Emilia approach we strive to provide a program that is representative of our cultural traditions and beliefs. The program is based on the 7 Grandfather teachings and recognizes the importance of community. Our children are gifts given to us by the creator, honouring this we nurture our children and view them as strong, powerful and rich in potential.

*Full-day learning is part of our overall plan to help more children get a strong start in school, so they can go on to have successful, rewarding lives. By giving them more opportunities at a young age, we're giving our children a brighter future.*

Leona Dombrowsky, Minister of Education

The implementation of our JK Immersion program at MMAK will be guided by The Full Day Early Learning Kindergarten Program, which is currently being implemented across the Province of Ontario.

There are six fundamental principles that guide the Full-Day Early Learning-Kindergarten program. They are based on the six overarching principles developed by the Best Start Expert Panel on Early Learning for its report outlining a framework for Ontario early childhood settings entitled *Early Learning for Every Child Today* (January 2007, pp. 7-20; hereafter referred to as "ELECT") The principles reflect, "beliefs, values, experience, and current research findings" (p.5)

The 6 principles are as follows;

Early child development sets the foundation for lifelong learning, behaviour, and health. Partnerships with families and communities strengthen the ability of early childhood setting to meet the needs of young children.

Respect for diversity, equity and inclusion are prerequisites for honouring children's rights, optimal development and learning.

A planned curriculum supports early learning.

Play is a means to early learning that capitalizes on children's natural curiosity and exuberance.

Knowledgeable, responsive educators are essential.

Throughout the program, emphasis will be placed on providing a supportive and an enriched learning environment that recognizes the children's interest as segue for learning.

## **Enrollment (requirements and admission)**

A child must be 4 years of age (by December 31st) to be eligible for the MMAK Immersion Program. There may be exceptions considered on a case by case basis.

Student enrollment is done on a first come first serve basis to families who demonstrate a commitment to the restoration of the Ojibwe language and culture. Families are welcome and encouraged to volunteer in the program.

A copy of immunization records is required for your child's file. All immunizations must be up to date prior to admission.

Orientation with educators is mandatory prior to admission. This provides an opportunity for Educators to discuss the Early Learning Kindergarten program with the parents. Parents will have the opportunity to see the environment that their child will be immersed in. It will also provide time for information sharing and questions that the parents may have about the program.

## Registration

### Registration Forms

The MMAK student registration form must be completed in full by August 23.

Registration takes place from early May to late August.

Kindergarten is an exciting time, when children learn through structured play. The MMAK's Kindergarten program offers excellent beginnings for your child's academic, social, emotional and language development. MMAK will help your child(ren) to succeed in an Ojibwe Immersion starting in junior kindergarten early learning program, to be available for the 2013-14 school year.

You may register your child to start school in September 2013 if:

- Junior Kindergarten – your child is four years of age by December 31, 2013\*

\*Exceptions may be considered on a case by case basis.

Please bring a birth certificate or other proof of age, proof of address, and current immunization record when registering your child. You may complete the registration form, and bring it with you to the school. Registration forms are also available at the school.

Note: In addition, please bring a birth certificate or other proof of age, proof of address, and current immunization information when registering your child. **If you have questions or concerns about registering your child, please contact the principal.**

### Wait List Policies

Mnidoo Mnising Anishinabek Kinoomage Gamig (MMAK) will accept no more than 24 children in our program. If this number is exceeded there will be a wait list established.

## **Student Code of Behaviour**

The success of students is dependent upon creating and sustaining a safe and secure environment where the behavior of all is conducive to successful learning. The KTEI Behavior Code is based on four general values shared by staff, students and parents.

### **Respect and Honesty**

Be respectful toward yourself and others. Be honest.

### **Safety**

Everyone is entitled to a safe and secure learning environment.

### **Responsibility**

Be responsible for your own behavior and actions. Choose to do the right thing in all situations.

### **Learning and Productive Behavior**

Everyone shares in the responsibility of teaching and learning how to become a productive citizen.

Every student is responsible for complying with the code of behavior while on school premises, during out-of-school events that are part of the school program, and on the school bus.

## **Notice of Termination:**

### **Parent Notice of Termination:**

If you wish to discontinue services at MMAK, a written notice must be submitted to the Executive Director/Principal at least 4 weeks prior to your child's last day of enrolment day.

### **Program Notice of Suspension/Termination:**

In the event that any of the following situations occur, services may be terminated at MMAK:

Failure to provide the required health, immunization and/or emergency information.

### **Arrival and Departure:**

Children will be bussed to the Ojibwe Cultural Foundation to participate in the Immersion Program.

If a parent is going to drop their child off in the morning, the parents must accompany their child into the classroom to ensure a safe arrival. Morning arrival time begins at 9:00 am, parents are encouraged to bring their child to school on time, this will ensure the child is a part of the first morning collaboration meeting with their peers and educators.

If you will arrive after 9:00 a.m. due to medical reasons/or any other reason, please ensure that the Educators are aware of the late arrival. If there is a field trip planned for that day,

the parent will be required to ensure their child is taken to the field trip site or wait for the Educators to return from the trip.

If a parent is going to pick their child up from the program at the end of the day, parents are asked to do so in a punctual manner. The program ends at 3:00 p.m. and all children MUST be picked up at that time. If a child has not been picked up within 10 minutes of the scheduled dismissal, we will attempt to contact the parent(s) by phone and then any emergency contact numbers that have been provided.

### **Authorization for Pick-Up of a Child**

Any parent/guardian or anyone listed on your child's emergency list are considered authorized to pick up your child from MMAK. If a new or unauthorized person will be picking your child up from the program you must notify the staff in writing.

Any parent that is denying pick-up authorization to a non-custodial parent must submit a court order supporting that denial to the Executive Director/Principal at MMAK.

## **Special Needs Services**

### **(Accommodations and Special Considerations - Identified Exceptional Students)**

For students with special needs, KTEI's contractual Educational Psychological Associate can provide diagnostics. In addition to this, the Psychological Associate can assist the teaching staff by providing strategies and training that is specific to individual student needs.

If your child has been identified by an Ontario school board or First Nation School as being "exceptional" and in need of a special education program, your child should have an Individualized Education Plan (IEP). The IEP, prepared by the school, outlines the accommodations you need in order to be successful. The MMAK program is prepared to provide these accommodations upon the receipt of your child's IEP and/or required documentation.

If your child has not been identified as "exceptional" by a school board, your child may still request special considerations. Parents must support their request with documentation related to your child's disability from a qualified professional who is not a relative. A qualified professional may be

- a medical doctor
- a psychiatrist or a qualified psychologist
- a teacher, a school guidance counsellor, or administrator of a school, college, or university
- a social worker

Parents may have documents for their child from a previous school or a health-care centre that recommend special considerations to support the request. These documents may be

used instead of a letter from a qualified professional, if approved by the principal or principal's designate.

NOTE: Parental request for accommodation and supporting documentation must be provided at the time of student registration and indicated on your student registration form.

### **Documenting a Disability or Medical Condition**

Documentation must be obtained from a certified and/or licensed professional who has specific training, expertise, and experience diagnosing the condition(s) related to the accommodation(s) being requested for the child. For example, for a visual disability, an ophthalmology report is required; for a learning disability, a thorough psycho-educational assessment must be provided. The documentation provided should also include:

- a description of the nature of the disability/condition
- a detailed explanation of the functional impact of the disability
- the length of time the student has been under the diagnostician's care
- any relevant test results
- supporting documentation if an existing diagnosis is being verified
- timelines for rehabilitation and recovery for temporary conditions
- identification of side effects of any medications that may adversely affect academic performance

Please note that a diagnosis alone is insufficient to support a request for academic accommodation. Documentation should be dated, printed on official letterhead, and, ideally, typed (for legibility). It should include the medical practitioner's name, title, phone/fax, mailing and e-mail addresses, and signature. If you have further questions, please contact the school's principal.

### **Possible Accommodations and Special Considerations**

Here are examples of the individualized accommodations that the can be offered:

- extra time to complete assignments
- allowing the use of certain learning tools, such as calculators for completing numeracy tasks and computers for word processing, where possible
- administering tests individually or in small groups
- providing for the use of scribes for tests
- simplifying the language of instructions and questions used in tests

If your child requires an accommodation, the documentation must be provided at the time of registration. All requests will be considered, although we may not be able to satisfy every request.

### **Referrals**

If the MMAK program has concerns regarding academic difficulties or special needs, a referral and contact will be made to the student's parents and respective FN education department informing them of the possibility for special education services. Contact will be

made and documentation initiated by the program for the student. Alternative education options and settings **may** need to be obtained, as the school does not offer specialized resource services offered at Kenjgewin Teg Educational Institute. A referral process for the student will be conducted by the principal with the respective First Nation where the child resides.

## Health and Safety

### Required Forms

It is required that normal immunizations are up to date. The list of immunizations and emergency information sheet must be on file when the child begins enrolment at MMAK. As children receive additional immunizations, parents must keep the health forms current.

### Sick Children

If a child becomes ill while at MMAK, the parent is immediately called and it is expected that your child be picked up as soon as possible. You must make necessary arrangements with someone who can care for your child in case of sickness or emergency.

It is our obligation to ensure the health and safety of everyone that is on our centre. We are unable to care for ill children; therefore it is important that you have alternate care arrangements for those times when your child will be ill.

### ***A child should not be at MMAK if they have any of the following:***

<b><i>A child should not be at MMAK if they have any of the following:</i></b>	
A child may return to school when;	
Fever	An elevated oral temperature above 101 degrees F. within the last 24 hours (fevers controlled by medications are still fevers; children must stay home until free of fever without the use of medication).
Diarrhea	Until uncontrolled diarrhea stops. The child will need to be free of loose stools for a period of at least 24 hours before returning to school.
Vomiting	Until vomiting stops for a period of 24 hours.
Conjunctivitis (Pink eye)	Until at least a full 24 hours after treatment begins.
Rash with or without Fever or Behaviour Change	Until a medical examination indicates that these symptoms are not that of a communicable disease (ie. Fifth's Disease, Roseola)

Streptococcal Sore Throat	Until at least a full 24 hours after treatment begins and the child is without a fever for 24 hours.
Chicken Pox	Until all blisters have dried into scabs (approximately 6 days after the onset of the rash).
Impetigo	Until a child has been treated with antibiotics for a full 24 hours.
Pediculosis (Head Lice)	After first treatment and there is no evidence of live lice. A slip from the Health Unit indicating child is clear of live lice.

Parents are required to notify MMAK staff of any such illness within 24 hours so that the program may notify other parents and other applicable health sources.

If an educator notices any of these symptoms while the child is in care, the parent will be notified and the child will have to be picked up.

### Medications

If your child is on medication and must be administered during the time he or she is at MMAK, a Medication form **must** be filled out. The medication is required to be in the original prescription bottle with the child's name, doctor's name and date on the label.

Over the counter medications like Tylenol and cough syrup etc. will not be administered to the child by Educators during the school day.

### Sun Safety

It is the parent's responsibility to provide Sunscreen for their child. The bottle of Sunscreen needs to have your child's name on it. A form will need to be filled out for Educators to be able to apply the Sunscreen.

We encourage children to wear hats and cover up clothing when the UV rays are above 5, to prevent sunburn.

### Reporting Child Abuse and Neglect: It's our Duty

*Child and Family Services recognize that each of us has a responsibility for the welfare of children.*

Section 72 of the Act states that the public, including professionals who work with children, must promptly report any suspicions that a child is or may be in need of protection to a children's aid society (CAS). The Act defines the phrase "child in need of protection" and

explains what must be reported to a CAS. It includes physical, sexual and emotional abuse, neglect, and risk of harm.

### **Who should report child abuse and neglect?**

Anyone who has reasonable grounds to suspect that a child is or may be in need of protection must promptly report the suspicion.

Even if you know a report has already been made about a child, you must make a further report to the CAS if there are additional reasonable grounds to suspect that the child is or may be in need of protection. [CFSA s.72 (2)]

You have to report directly to a CAS. You must not rely on anyone else to report on your behalf. [CFSA s.72 (3)]

Professionals and officials have the same duty as the rest of the public to report their suspicion that a child is or may be in need of protection. However, the Act recognizes that people working closely with children have a special awareness of the signs of child abuse and neglect, and a particular responsibility to report their suspicions. Any professional or official who fails to report a suspicion is liable on conviction to a fine of up to \$1,000, if they obtained the information in the course of their professional or official duties. [CFSA s.72 (4), (6.2)]

### **What about Professional Confidentiality?**

A professional must report that a child is or may be in need of protection, even when the information is otherwise confidential or privileged. This duty overrides any other provincial statutes, and specifically overrides any provisions that would otherwise prohibit someone from making a disclosure. Only lawyers may not divulge "privileged" information about their clients. [CFSA s.72 (7), (8)]

### **Where to report?**

If someone has reasonable grounds to suspect that a child is or may be in need of protection, they must make a report directly to a CAS.

## **"NUT FREE" SAFE ZONE**

We are a nut-free school zone. Absolutely no food with any nuts; peanuts or traces of any tree nuts such as almonds, cashews, pecans and walnuts can be consumed on the premises.

It is important to read ingredient labels to ensure that the product is absolutely nut-free. If a label indicates MAY contain nuts, this product cannot be sent to school.

## **Snacks**

Your child will be required to bring snacks to school. The program philosophy encourages self-regulation so children will have access to their snacks at their leisure throughout their day. Please ensure that your child has enough snacks to get them through their school day.

We encourage the consumption of healthy nutritious snacks such as yogurt, cheese and crackers, fresh fruit and vegetables.

## **Lunch**

A nutritious lunch will be provided by MMAK in partnership with the Elders of Anishinabe Gamig and UCCMM Elders. It will be a time for social interactions with the Elders/grandparents who speak Ojibwe.

Contribution fees of \$25 per month will be accepted from families of students who wish to contribute voluntarily. Cheques can be made payable to KTEI.

## **Allergies**

It is the parents' responsibility to inform the school of any allergies that your child may have.

## **Self-Regulation**

*"In short, self-regulation serves as a lens for understanding a child, his individual strengths, the areas that need work, and thus as a lens for understanding what we hope to accomplish in our teaching practices."*

*Dr. Stuart Shanker*

Our educators understand the benefits of supporting self-regulation in early childhood development. Self-regulation skills allow children to achieve competence in all areas of development. We respect children's individuality and support that their development moves forward at different rates and in different ways. Our teachings of nurturance guide us on a journey that recognizes children need to be given opportunities to learn in ways that support their individual needs and their developmental readiness.

## **Inclusive Education:**

*Education that is based on the principles of acceptance and inclusion of all students. Students see themselves reflected in their curriculum, their physical surroundings, and the broader environment, in which diversity is honoured and all individuals are respected.*

Ontario's Equity and Inclusive Education Strategy  
2009

Every effort is made to ensure that children who require additional support and services are able to access assistance to ensure success.

## **Parent – Teacher Conferences**

There will be 3 reporting times throughout the school year. In November we have student lead conferences with parents, this will be an opportunity for your child to share with you some of their areas of interest in the classroom and what they have investigated and explored since they've started school. This is a great opportunity to share your child's strengths, interests and successes as well as to plan for areas in which your child needs to strengthen his/her skills.

The first report card will be completed in January with a final report card being mailed home at the end of June.

We have an open door policy and welcome parents into the program at any time. Please feel free to ask questions and share your concerns at any time.

## **Field Trips**

The outdoors provides us with a natural resource, a place where children can observe, explore and develop an appreciation for nature. Parents will be notified of community walks that will take place off of school property. A permission slip will be signed at the beginning of the year that will allow children to participate in these community walks for the entire school year.

Local community resources also provide rich opportunities for field trips. Parents will be notified of these types of field trips with written permission required for their child to attend. The permission form will note the exact date, time and location of the trip. Children who do not have this written permission will not be allowed to attend the field trip.

Parents may be asked to pay for additional fees for some field trips when applicable.

## **Personal Belongings**

Each child is asked to bring 1 complete set of extra clothing including socks that will be kept in their locker and used when needed. Please have each piece clearly marked with your child's name. Please check your child's bag regularly in case the clothing needs to be replaced.

All clothing that your child wears to MMAK should be labeled with your child's name. This is especially important with outerwear such as boots and coats, jackets and sweaters. Similar outerwear is common and creates a confusing problem for the educators and children alike.

Your child will also require a pair of "indoor" shoes to leave in the classroom. Shoes should be easy to get on and off, as children are encouraged to be independent. Please dress your child according to the weather. In our program we have (1)60 minute outdoor inquiry block where children will be exploring the outdoors, we want to ensure that all children are able to enjoy this block of time.

### **Miscellaneous Toys**

The environment is set up to support the work and interest of the children. Careful thought and consideration has been put into the selection of materials that we use in our environment to provoke children's thinking and exploration. **We ask that children do not bring toys from home to MMAK.**

### **Monthly Family Club**

MMAK will host monthly family learning lessons. It is expected that parents will be able to participate and learn alongside their child for a few hours per month. KTEI's Anishinabe Odziwin Passports will be made available to families who wish to track their cultural and linguistic efforts for language in their daily lives.

### **Monthly Meetings- MMAK Initiative Working Committee**

There will be monthly meetings held by MMAK. Please join us! We want to hear from you as we embark on this initiative together. The meetings will be held on the 25<sup>th</sup> of each month. If the 25<sup>th</sup> should fall on the weekend, the meeting will be held the day before. Meetings will take place between 12 noon – 1 p.m. Bring your lunch.

### **Parent Communication**

We value that the process of learning requires collaboration of the teacher, parent and child. It is very important to establish and maintain open communication.

Arrivals and departures can be a useful time for exchanging information or concerns. Please communicate to us preferably verbally, or in writing any information that may help us to relate to your child that day or any concerns in general.

A newsletter will be sent home on a monthly basis, this will keep parents informed on the inquiries that the children are involved in, as well as other activities and events that are happening in MMAK.

You are welcome to call your child's educators to talk about your child, the program or any concerns that you may have. The contact numbers are as follows;

Elaine Debassige: MMAKImmersionTeacher@ktei.net  
Deborah Ense: MMAKECETeacher@ktei.net

Please notify staff immediately of any change in information given on the initial application form, ie. Emergency numbers and health/allergies.

Miigwech, and Welcome to Mnidoo Mnising Anishinabek Kinoomage Gamig (MMAK).

## Forms

## Parent Acknowledgement of MMAK Parent Handbook

I (We) have received and read the MMAK Handbook. I (We) understand and agree to abide by the policies and procedures as stated in this handbook. I (We) also understand that the Executive Director/Principal may implement or change policies as needed. I (We) understand that I (We) will be notified prior to such changes.

I (We) know that the policies included in this handbook include:

- Services/hours
- Closures/Emergency Closures
- Transportation
- Enrolment
- Notice of Termination
- Arrival and Departure
- Health and Safety
- Mandated Reporting Child Abuse/Neglect
- MMAK Working Committee

**PARENTS/GUARDIANS SIGN THIS FORM AND RETURN IT TO MNIDOO MNISING ANISHINABEK KINOOMAGE GAMIG PRIOR TO THE FIRST DAY OF SCHOOL.**

---

Parent/Guardian Name (print)

Signature

Date

## KTEI MMAK Field Trip Permission Form

Dear Parent or Guardian,

Your child is going on a field trip. Please read the information at the top of this form, then sign and return the permission slip at the bottom of this form by \_\_\_\_\_.

Field Trip Information:

Date: \_\_\_\_\_

Location: \_\_\_\_\_

Purpose: \_\_\_\_\_

Cost: \_\_\_\_\_

Cash or check payable to: \_\_\_\_\_

Means of Transportation: \_\_\_\_\_

Leave school: \_\_\_\_\_ Arrive back at school: \_\_\_\_\_

Special Instructions: \_\_\_\_\_

\_\_\_\_\_

*Save this part of the form for future reference.*

*Cut here*-----*Cut here*

*Sign this part of the form and return it to your child's teacher.*

\_\_\_\_\_ has permission to attend a field trip to  
\_\_\_\_\_ on \_\_\_\_\_ from  
\_\_\_\_\_ to \_\_\_\_\_.

Enclosed, please find cash/check in the amount of \_\_\_\_\_ to cover the cost of the trip.

I give my permission for \_\_\_\_\_ to receive emergency medical treatment. In an emergency, please contact:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Accident/Incident Report Form**

KTEI - Mnidoo Mnising Anishinabek Kinoomage Gamig

Please print.

Date/time of occurrence: \_\_\_\_\_ Date of this report: \_\_\_\_\_

Name of person injured: \_\_\_\_\_ Age: \_\_\_\_\_

Address of injured: \_\_\_\_\_

Location of incident: \_\_\_\_\_

Name of parent/guardian if minor: \_\_\_\_\_

Name of person(s) who witnessed the incident:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Describe: incident/accident: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Describe follow-up actions taken: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of person preparing this report: \_\_\_\_\_ Date: \_\_\_\_\_

Copy sent to parent/guardian

Copy sent to Principal

## KINDERGARTEN STUDENT REGISTRATION FORM - KTEI MMAK

Student being registered: \_\_\_\_\_ by phone \_\_\_\_\_ in person Date: \_\_\_\_\_

Registering for **Early OJIBWE Immersion?**  Yes  No

Attending Pre-school?  Yes  No ; If yes, name of pre-school::

Previously registered for kindergarten?  Yes  No ; If yes, name of-school::

Siblings in this school: Siblings in other schools:

*Note: Personal information and French Immersion registration will be confirmed with parents prior to the start of school in September.*

### Student Identification

Legal Last Name: Legal Given Names (*all*):

Common Last Name: Common Given Name:

Home Room (*school use only*): Home Phone:

Birth Date (*yyyy/mm/dd*)<sup>(1)</sup>: Gender:  Male  Female

**REGULAR Transportation:**  Bus  Walk  Other (*specify*): \_\_\_\_\_

**ALTERNATE Transportation:**  Bus  Walk  Other (*specify*): \_\_\_\_\_

Other transportation information, if any:

Has child received **speech therapy?**  Yes  No

### Demographics – Home Address Information <sup>(2)</sup> – Civic + Mailing

Parent/Guardian – Name(s):

Apt. #: Civic/House #:

Street/Road: PO Box or RR:

City/Community (mailing): City/Community (civic):

Postal Code (mailing): Postal Code (civic):

### Demographics – Alternate Home Address Information – (shared custody) - Civic + Mailing

Parent/Guardian – Name(s):

Apt. #: Civic/House #:

Street/Road: PO Box or RR:

City/Community (mailing): City/Community (civic):

Postal Code (mailing): Postal Code (civic):

### Demographics – Address Information – After School Destination (if different from home) - Civic

Name: Relationship:

Apt. #: Civic/House #:

Street/Road: Civic Community:

### Demographics – Address Information – Early Closure Destination (if different from usual after-school destination) – Civic (*closure resulting from bad weather, water or heat problems in the school, etc.*)

Name: Relationship:

Apt. #: Civic/House #:

Street/Road: Civic Community:

### Demographics – Contact Information (*circle PRIMARY daytime contact number for each contact*)

	First Name	Last Name	Title/ Relationship	Home Phone	Cell Phone	Business Phone
Mother						
Father						
Guardian						

Parent E-mail (Some schools use e-mail to communicate with the home. Please provide <b>one</b> e-mail address – home or work – that could be used for this purpose. Æ							
(more contacts)	First Name	Last Name	Relationship	Home Phone	Cell Phone	Business	
After School							
Early Closure							
Emergency1							
Emergency2							
Other contact information the school should be aware of (if any):							
<b>Weight:</b>	<b>Does child currently weigh 40 pounds (18 kilograms) or less?</b>					<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>Custody</b> (if applicable) – check one:		<b>Lives With</b> – check one:					
<input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Shared		<input type="checkbox"/> Parents Together					
<input type="checkbox"/> Legal Guardian		<input type="checkbox"/> Parents Separately <input type="checkbox"/> Father <input type="checkbox"/> Mother					
		<input type="checkbox"/> Legal Guardian <input type="checkbox"/> Other (specify): _____					
<b>Medical Information</b>							
Does your child have a life-threatening allergy to certain foods, insect venom, medication, or other material?		If yes, please indicate the substance(s) to which your child is allergic:		Has a medical doctor recommended that your child have an emergency medical kit (EpiPen®) available for use at school?			
<input type="checkbox"/> Yes <input type="checkbox"/> No				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Serious medical condition(s):		Information pertaining to serious medical conditions(s):					
Other medical information the school should be aware of:							
<b>Other Information</b>							
Registering for Ojibwe Immersion program?			Is your child enrolled in a before and after school program?				
<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No				
Does student identify as First Nations or Native?			If Yes, does student live on a reserve?				
<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No				
Does this student identify as Inuit?		Does this student identify as Métis?		Primary Language Spoken at Home:			
<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No					
<b>Citizenship:</b> (1) Is the student, or at least one parent, or legal guardian, a Canadian Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No							
(2) If No, check one of the following: (Note to school – if not already done, refer to EAL Reception Centre)							
<input type="checkbox"/> Parent, student, or legal guardian holds landed immigrant or refugee status; (When obtained: _____)							
<input type="checkbox"/> Parent, student, or legal guardian holds an employment authorization (work permit) under the Canadian Immigration Act;							
<input type="checkbox"/> Parent, student, or legal guardian holds a student authorization (student visa) under the Canadian Immigration Act;							
<input type="checkbox"/> Parent is working temporarily in Canada in a job that is exempt from requiring a work permit (specify type of employment: _____); or							
<input type="checkbox"/> None of the above.							

**Signature** of Custodial Parent: \_\_\_\_\_ **Date:** \_\_\_\_\_

Information provided in this form will be treated as strictly confidential and will be placed on the student's Ontario Student Record file.

<b>PERMISSION FOR MEDIA PHOTOS</b> – In accordance with the provisions of the <i>Freedom of Information and Protection of Privacy Act</i> , any identifying picture or story involving your child may only be published with your consent. To that end, you are requested to <b>complete and sign the following permission.</b>	
<input type="checkbox"/> I consent <input type="checkbox"/> I do not consent	
to have my child being photographed or videotaped, and his or her name, image and/or school work used in media coverage of school related events in school or board publications, or on the school or board website.	
<b>Signature</b> of Custodial Parent(s) or Legal Guardian:	Date



## Mii Maanda Enweyiing

**Mii maanda enweyiing**  
This is our language and who we are  
**Ngo dwe waangizid anishinaabe**  
All of our tribes in our nations

**Debenjiged giisaan anishinaaben akiing**  
Creator place the Anishinabe on the earth

**giibi dgwon gaadeni mnidoo waadiziwin**  
along with the gift of spirituality

**Shkode, nibi, aki, noodin, giibi dgosdoonan wii naagdowendmang maanpii  
shkagmigaang.**

Here on mother earth, there were gifts given to the Anishinabe to look after: fire, water, earth and wind.

**Debenjiged gii miinaan gechtwaa wendaagog Anishinaaben waa naagdoonjin  
ninda niizhwaaswi kino maadwinan**

The creator also gave the Anishinabe seven sacred gifts to guide them. They are:

**Zaagidwin, Debwewin, Mnaadendmowin, Nbwaakaawin, Dbaadendiziwin,  
Gwekwaadziwin miinwa Aakedhewin**

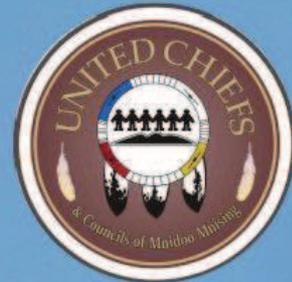
Love, Truth, Respect, Wisdom, Humility, Honesty and Bravery

**Debenjiged kiimiingona dedbinwe wi naagdowendiwin.**

Creator gave us sovereignty to govern ourselves

**Ka mnaadendanaa gaabi zhiwebag miinwaa nango megwaa ezhwebag,  
miinwaa geyaabi waa ni zhiwebag.**

We respect and honour the past, present and future.



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