

**KENJGEWIN TEG IS RECRUITING
FOR SUMMER STUDENTS – FOUR POSITIONS AVAILABLE
JULY 4 TO SEPTEMBER 1, 2017*
(*UPON CONFIRMATION OF FUNDING)**

Kenjgewin Teg is an Anishnaabe controlled and directed education organization that strives to provide a comprehensive, qualitative, cultural and holistic approach to First Nations based education, training and services. Our vision is to give students the ability to see the gift they were given, in order to be able to succeed in this world!

We are currently accepting resumes from both secondary and post-secondary students to assist in a number of initiatives hosted by Kenjgewin Teg. These positions will be also support Kenjgewin Teg in an administrative capacity as well.

Youth Ambassador Team Assistant – One Post-Secondary Student

Salary: \$15.00 per hour, 37.5 hours a week

Positive Objective: This position will work alongside the Lead Coordinator for the Youth Ambassador Program. Responsibilities will include assisting in the coordination of activities, confirming location sites, preparing snacks and organizing lunch, and assisting the collection of information and documents for reporting purposes. This position will also assist Departments in planning staff and student orientation sessions.

Team Assistants – Two Students

Salary: \$15.00 per hour, 37.5 hours a week

Position Objective: These positions will assist Kenjgewin Teg team members in planning and supporting the delivery of the summer initiatives hosted by Kenjgewin Teg. These initiatives include a Science Camp, Skills Camp, Literacy Camp and the Three Fires Confederacy Gathering.

IT Assistant – One Student

Salary: \$15.00 per hour, 37.5 hours a week

Position Objective: This position will assist the IT/IS Manager with inventory and planning for the IT needs within the organization. This position will assist in the planning and delivery of the Language Camp as well as the Three Fires Confederacy Gathering.

Please note: All summer students will assist in providing front office coverage over the summer when necessary.

Qualifications for all positions available:

- Must be returning to school full-time in the fall of 2017
- Able to work independently
- Experience in working with Microsoft Applications
- Possess a Safe Food Handling Certificate would be an asset
- Hold a valid driver's license and access to a vehicle would be an asset

Applications must include the following:

- Cover letter stating what position you are applying for
- Resume
- Provide a copy of most recent academic transcript

To learn more about this summer employment opportunity please contact the Director of Operations at 705-377-4342.

Deadline: Wednesday, June 28, 2017 at 12 noon

Applications can be received marked confidential either through mail or fax only, to:

Kenjgewin Teg
"Summer Student Employment"
c/o Director of Operations
374 Hwy. 551, P.O. Box 328, M'Chigeeng First Nation, ON P0P 1G0
Tel: 705-377-4342 Fax: 705-377-4379

Please note: Kenjgewin Teg has taken steps to ensure that the organization is inclusive within the school community. This includes the shared practice of First Nation tradition of smudging.

Late applications will not be considered. While we thank all applicants, only those selected for an interview will be contacted. Personal information contained in applications will be used for recruitment purposes and collected as per Freedom Of Information (F.O.I.) And Protection Of Privacy Act, 1987.